

ESPRESSO STAND SUBMITTAL CHECKLIST

PERMIT SUBMITTAL REQUIREMENTS:

1. Two site plans (*1" = 40' minimum scale*)
2. Completed Permit Application
3. Plan check fee
4. All documents must be clearly legible for microfilming, each page consecutively numbered and stapled.

SITE PLAN:

1. A plan of the whole site showing where EXACTLY the espresso stand will be placed on the property, drawn to scale.
2. Dimensions of the proposed stand.
3. Dimensions to adjacent property lines.
4. Location of driveways and names of adjacent roads.
5. All existing and proposed parking spaces for the whole site.
6. Indicate the drive pattern to the espresso windows, allowing for 3 vehicles to back up without blocking driveways.

STRUCTURAL PLANS:

TO MOVE AN EXISTING STAND TO A DIFFERENT SITE:

1. Indicate how the structure will be tied down.
2. Ramp section (if access by persons with disabilities is required). Indicate framing, construction, non-slip surface, slope and handrails.

TO CONSTRUCT A NEW STAND ON SITE:

1. Floor plan with complete dimensions. Include window size and type and door size and type.
2. Foundation plan. Indicate supports, footings and tie-downs.
3. Floor framing plan. Indicate framing size and spacing, species and grade of lumber.
4. Stair section. Indicate stair framing, construction, handrails and headroom.
5. Ramp section (if access by persons with disabilities is required). Indicate framing, construction, non-slip surface, slope and handrails.
6. Building section. Indicate insulation, R-values, wall framing, height of floor above adjacent grade and dimension ceiling height.
7. Roof framing plan. Indicate framing size and spacing, species and grade of lumber, window and door header sizes.

APPLICABLE CODES AND REFERENCES

- International Building Code (IBC), 2012 Edition & WAC 51-50
- Accessible and Usable Buildings & Facilities, ANSI A117.1-2009 & WAC 51-51-005
- International Fire Code (IFC), 2012 Edition & WAC 51-54
- International Mechanical Code (IMC), 2012 Edition & WAC 51-52
- National Electrical Code (NEC), 2008 Edition & WAC 296-46B-010
- Uniform Plumbing Code (UPC), 2012 Edition & WAC 51-56, 51-57
- International Energy Conservation Code, Residential (IECC) 2012 Edition, WAC 51-11C

GENERAL INFORMATION REGARDING ESPRESSO STANDS

City Departments to check with when considering placement of an espresso stand:

- | | |
|---------------------|--------------|
| 1. BUSINESS LICENSE | 425-257-8610 |
| 2. PERMIT SERVICES | 425-257-8810 |

Locating portable espresso stands on City sidewalks to serve pedestrian traffic will require compliance with the City's permit and insurance requirements for mobile food unit carts. The operator will also be required to obtain the appropriate City business license and meet Snohomish Health District requirements.

Espresso stands will not be allowed on public right-of-way, i.e. sidewalks, roadways, etc., to serve vehicles because of traffic safety and congestion concerns. This guideline also applies to mobile food unit carts.

A building permit and public works permit are required to address the location and customer access on private property. Applicants will be required to meet the following conditions:

1. Appropriate zoning
2. The abutting businesses will maintain compliance with parking lot code requirements when the proposed stand is to be located within an existing parking lot.
3. Vehicle traffic safety and congestion issues must be addressed and approved by the City Traffic Engineer.
4. Stands within 350 feet of an established restaurant will not be allowed to set up business outside of the perimeter of existing buildings or attachments unless street improvements are installed in accordance with City codes and ordinances. Attachments are defined as building overhangs, courtyards, walkways, etc., but not parking lots.

In addition to City requirements and permits, it is necessary to obtain a permit from Snohomish Health District. Contact them at 425-339-5200.